

## ANNUAL GENERAL MEETING

5:45pm, Tuesday June 20, 2019

Blue Horizon Hotel: 1225 Robson Street, Vancouver, BC

Meeting Room: 31st floor



International Association  
of Business Communicators  
British Columbia

## AGENDA

| TIME   | ITEM  |
|--------|---|
| 5:30pm | <ul style="list-style-type: none"><li>Member Registration</li></ul>   |
| 5:45pm | <ul style="list-style-type: none"><li>Meeting called to order by Chapter President Gemma Lawrence</li><li>Confirmation of Quorum of Members</li><li>Motion to pass Agenda</li><li>Motion to pass 2018 AGM minutes</li></ul> |
| 5:50pm | <ul style="list-style-type: none"><li>President's Report</li><li>Q&amp;A</li></ul>  |
| 6.10pm | <ul style="list-style-type: none"><li>Financial Report</li><li>Q&amp;A</li><li>Motion to pass 2017/2018 Financials</li></ul>  |
| 6:20pm | <ul style="list-style-type: none"><li>2019-20 Board of Directors slate presented</li><li>Motion to accept</li></ul>   |
| 6:25pm | <ul style="list-style-type: none"><li>Incoming President's remarks by Adam Brayford</li></ul>   |
| 6:30pm | <ul style="list-style-type: none"><li>Meeting Adjourned</li></ul>   |

## PROPOSED BOARD SLATE FOR 2019-20

| EXECUTIVE BOARD |                                     |   |                               |                                 |
|-----------------|-------------------------------------|---|-------------------------------|---------------------------------|
| ROLE            | VOLUNTEER                           | TITLE   | ORGANIZATION                  | NEW IN 2019<br>VS<br>CONTINUING |
| President       | <a href="#">Adam Brayford, SCMP</a> | Director, Student Experience Communications           | Simon Fraser University       | Continuing                      |
| Vice President  | <a href="#">Dana Higgins, PMP</a>   | Manager, Events, Sponsorship & Alumni                 | SFU Beedie School of Business | New                             |
| Past President  | <a href="#">Gemma Lawrence</a>      | Coordinator, Mayors' Council Secretariat (Contractor) | Translink                     | Continuing                      |

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|  |   |  |                                      |            |
|--|---|--|--------------------------------------|------------|
| Executive Administrator                  | <a href="#">Julia White</a>             | Senior Manager, Communications                     | CDRD                                 | Continuing |
| Director, Finance                        | <a href="#">Jennifer Casey, MBA PMP</a> | Director, Digital Transformation                   | Simon Fraser University              | New        |
| <b>DIRECTORS</b>                         |   |  |                                      |            |
| Director, Award Programs<br>(new role)   | <a href="#">Elaine O'Connor, CMP</a>    | Senior Consultant, Communications & Public Affairs | Fraser Health                        | New        |
| Director, Career Development             | <a href="#">Denise Leech</a>            | Senior Director, University Communications         | Simon Fraser University              | New        |
| Co-Director, Events                      | <a href="#">Nicole Adams, ABC</a>       | Director of Communicators                          | Industry Training Authority          | New        |
| Co-Director, Events                      | <a href="#">Jinny Wu</a>                | Communications Manager                             | Vancouver Convention Centre          | New        |
| Co-Director, Marketing & Communications  | <a href="#">Nicole Grima</a>            | Accounts & Operations Manager                      | Barberstock                          | New        |
| Co-Director, Marketing & Communications  | <a href="#">Rumnique Nannar</a>         | Communications Specialist                          | Creative BC                          | Continuing |
| Director, Membership                     | <a href="#">Jasmine Bradley</a>         | Corporate Communications Manager                   | E-Comm 911                           | New        |
| Director, Special Interest Groups (SIGs) | <a href="#">Lauren Girdler</a>          | Communications Advisor                             | Fisheries & Oceans Canada            | Continuing |
| Director, Sponsorships & Partnerships    | <a href="#">John Corry, ABC</a>         | Director, Corporate Communications                 | Concert Properties                   | Continuing |
| Director, Student Development            | <a href="#">José Vargas</a>             | Communications Officer                             | Provincial Health Services Authority | New        |
| Director, Volunteer Services             | <a href="#">Rachel Wong</a>             | Communications Advisor                             | Vancouver Fraser Port Authority      | New        |